



Boshoff Chiropractic Center: Office Policies

Insurance

Your insurance policy is a contract between you and your insurance company. We do accept certain insurance assignments, but all insurance arrangements must be approved in advance with the business office.

In all cases the patient is responsible for the fees for services rendered . If the insurance company fails to pay the full amount of our usual and customary fee , the patient (or the parent or guardian of a minor) must pay the balance due.

Payment of Fees

We operate this office on a cash basis . All fees are due and payable at the time of the visit, unless other arrangements are made in advance .

X-Ray Films

All x-ray films taken or used in this office are the exclusive property of the doctors. The films are a part of their permanent medical records file . Upon written receipt by other doctors , we will release the films for purposes of review only . Since the films are a part of the patients' permanent medical records , we ask that all films be returned promptly upon completion of the review. The patient may request and authorize an x-ray report summary to send to another doctor . Our fee for x-rays is for the time and expense involved in taking , developing , reading and interpreting the films.

Patient signature (or parent or guardian , if a minor)

_____Date